

Holy Family Parish Council Meeting Minutes – May 27, 2019

Attendees: Deacon Pat Wright, Jackie Mudd (Chairperson), Jim Gast, Theresa Meehan and Becky Morris. **Absent:** Fr. George Munjanattu, Helen Arnold, Jackie Bourke, Pat Carrico and Nikki Gordon. **Excused:** Scott Lehmann.

Items discussed follow agenda submitted by Jackie Mudd to the Council members.

1. Deacon Pat opened the meeting at 7:05 p.m. with a prayer.
2. Mission Statement – Jackie Mudd noted that the Parish Council Mission Statement will be included at the top of each meeting's agenda. Jackie asked that Council members review the Mission Statement and be prepared to discuss at the June meeting any updates. **ACTION ITEM:** Becky to send copy of the agenda to council members. All members to review Mission Statement and be prepared to discuss at the June 24th meeting.
3. Health Ministry – Next Health Ministry committee meeting June 4th. Becky and Theresa reported the committee has distributed a survey to committee members and to the parish (through the bulletin). Data will be analyzed to identify needs/wants from our community. Health Fair is scheduled for September 15th. **ACTION ITEM:** Becky will continue to forward copies of Health Ministry meeting minutes to Council members.
4. Website – Phase 2 is beginning. Requires adding information about various parish committees/groups. Goal is to complete in July/August timeframe. **ACTION ITEM:** Deacon Pat to request Peggy sends emails to all committee/group leaders requesting they provide information about their committee for the website. This may include pictures/articles.
5. Electronic Giving Rollout to Parish – Beth Feger (Finance Committee) will head rolling out the process/website to the parish. Deacon Pat still to research how to handle SVDP donations. **ACTION ITEMS:** Beth Feger to develop roll-out steps. Deacon Pat to work with vendor on how to handle SVDP donations.
6. Faith Formation – Jennifer Zoeller has scheduled Vacation Bible School starting July 22, 2019. She has participated on calls and is reviewing the FORM website to customize for Holy Family parish use. **ACTION ITEM:** Deacon Pat to have Jennifer review ways to notify parishioners of articles or other available sites or materials.
7. Picnic update – June 27, 28, 29. Monthly donations of items (cakes, water, etc.) going well. Needs reported weekly in bulletin. Require chairpersons for 2 booths (Kerplunk and Leapfrog). **ACTION ITEM:** Jackie Mudd to get copy of picnic calendar to Deacon Pat.
8. Parishioner List – Will start in July/August to update parishioner list. Initial plan is to have copies in back of church for several weeks requesting parishioners to stop and

review/update their information. Blank cards will also be provided for those preferring to fill out and return. Goal is to have updated list completed by Thanksgiving.

9. In-church Survey – Council members had been asked to provide topics for monthly surveys. Jim Gast, Theresa Meehan and Becky Morris each made suggestions. For June, Council decided to submit the question “What 3 things do you like best about Holy Family?” Theresa suggested to provide a list of accomplishments from 2018/2019 project list and proposed 2019/2020 project list so parishioners will see how resources are being used and what is being accomplished. Council decided this should be done quarterly. **ACTION ITEMS:** Survey cards to be available in church pews in June. Deacon Pat to have updated 2018/2019 project list and proposed 2019/2020 project list available in church or in the bulletin on a quarterly basis. All Council members asked to bring suggestions for monthly survey questions to the next meeting.
10. New liturgy/music books – Rachel Booker plans to attend the June 24th Parish Council meeting to present the 4-5 books under review for liturgy/music use. First part of June Parish Council Meeting will be held in church.
11. Review of Projects:
 - a) Church flooring – We are ready to begin with the church pending approval of expenditure by Archbishop. Chapel delayed until bell tower windows replaced. Becky reminded Deacon Pat that cantor stand also requires updated carpet, cleaning and consider adding a rail for safety. **ACTION ITEM:** Deacon Pat to obtain approval for carpet expenditure.
 - b) Steeple windows – Waiting on quotes from three companies. Windows must be replaced from the outside so a crane will be required. Will take the opportunity while crane in place to also repair lights around the steeple and check flashing. (This is funded in the 2019-2020 budget.)
 - c) Parking Lot Hole – Contractor to start repair on June 3rd. Expect to take up to 5 days. (Will also look at cell tower trench.) (Funded in 2018-2019 budget.)
 - d) Lighting Change-out in gym – getting bids to either update the existing lighting or a full replacement.
 - e) Rectory carpet – in the 2019-2020 budget for the first floor. Windows moved to the 2020/2021 budget.
 - f) Pictorial directory – tentative schedule is September/October. Possibly one week in each month.
12. Catholic Charities – Catholic Charities is requesting assistance from parishes in outreach opportunities in each community. This may match one of Holy Family’s discernment goals. **ACTION ITEM:** Deacon Pat to attend meeting in June. Jackie Mudd also in contact with Catholic Charities gathering more information.

Meeting adjourned at 8:20 p.m. with a prayer by Deacon Pat. Next meeting scheduled for June 24, 2019. Meeting will begin in church to review new music books.