

Holy Family Parish Council Meeting Minutes – April 26, 2021

Attendees: Fr. George Munjanattu, Deacon Pat Wright, Jackie Mudd (Chairperson), Helen Arnold, Jim Gast, Michele Osbourn and Becky Morris. **Absent:** Randy Thomas.

Guests: David Nett and Sandy Wright.

Deacon Pat opened the meeting at 7:00 p.m. with a prayer.

1. Budget – First reading – David Nett presented the 2021-2022 budget developed by the Finance Committee. He noted that Holy Family is in great financial shape for the 2020-2021 budget. Revenues are exceeding the budget and expenses are below budget. We should end this fiscal year in the black. David explained the various sections of the budget (Parish, Saffin Center, Altar Sodality, Social Club), then reviewed in detail the section that totaled “All Accounts.” This is a conservative budget. David noted that budget decisions were based on the following guiding principles used by the Finance Committee (“Finance Committee Priorities” may be found on the church web site):

1. Improve our grounds and capital assets
2. Provide spiritual growth and religious education to our members
3. Build a foundational savings fund to insure a strong financial base for the future
4. Expand outreach into the community
5. Retire parish debt to the Archdiocese of Louisville

The budget reflects a year-end net increase of \$18,000 which is earmarked to pay to the Archdiocese to retire our current debt. (The debt is now below \$500K.) The parish is working to have “cash on hand” to match one year’s budget requirements. Projects noted include new signage on the property identifying each building and its purpose, new computers in the office, a paper folder, camera security system, and improvements in the Saffin Center.

ACTION ITEM: Parish Council members to review the budget, contact David with additional questions, and be prepared to vote to approve or not at the May meeting.

2. Parish Data System (PDS) – PDS is a company that the Archdiocese and other parishes use to track data on parish members. Currently Holy Family’s data is on an old server in the Saffin Center. Discussion centered on the age of the existing server and vendor’s lack of support as server ages. The PDS server is an “on demand” system that can be accessed from home, cell or other smart devices. Incremental annual cost to the parish is \$768. **Parish Council approved to move to “on demand” server by July 1st.**
3. Parking Lot Repair – Plans are to seal cracks and restripe the parking lot in May. The area by the cell tower equipment will also be repaired. **Finance Committee and Parish Council both approved the expenditure** with the Archdiocese (60%) sharing the cost with Holy Family (40% = \$9,300). (This is in the 2020-2021 budget.)
4. New sign on the front of the property – Project approved. Vendor getting permits and notifying people in the area of the upcoming work.

5. The summer picnic is scheduled for the June 25/26 weekend. Placement and size of booths will meet Archdiocesan guidelines. Fr. George plans to have a chicken booth. Jackie noted that she is still looking for chairpersons. Security and tent rental have been handled.
6. New Sacristan – Helen Beyerle is retiring from the position of sacristan. Pam Stober is looking for people to take on the responsibility, preferably on a monthly basis. Question raised on security of the key needed to access the church.
7. Transition from Deacon Pat to Fr. George – On June 16th, Holy Family leadership will move from Deacon Pat as administrator to Fr. George as pastor. They are working together to identify what responsibilities Deacon Pat will retain as he remains deacon for the parish. Deacon Pat indicated the deacon role will continue in 2-year increments. Fr. George stated that he is working with Peggy and Naomi Rose to do some rearranging of the office.
8. Other information – There will be a Health Ministry Meeting on May 10th. These meetings will return to the second Monday of each month. Yoga starts Tuesday May 4th and will continue weekly in the gym.

Meeting adjourned at 8:10 p.m. with a prayer by Deacon Pat. **Next meeting scheduled for May 25, 2021.** (Minutes submitted by Becky Morris.)