

Holy Family Parish Council Meeting Minutes – January 26, 2019

Attendees: Fr. George Munjanattu, Deacon Pat Wright, Jackie Mudd (Chairperson), Helen Arnold, Pat Carrico, Jackie Carrico, Nikki Gordon, Theresa Meehan, Jim Gast and Becky Morris. **Excused:** Scott Lehmann.

Items discussed follow agenda submitted by Jackie Mudd to the Council members.

1. Deacon Pat opened the meeting at 5:30 p.m. with a prayer.
2. Audit Committee – Deacon Pat has 5 volunteers. He has contacted the Archdiocese on available training. Committee will determine how they will proceed once trained. They will report to the Deacon, Finance Committee and Parish Council. **ACTION ITEM:** Deacon Pat to set up training with Archdiocese.
3. Stewardship Forms – Jackie Mudd compiled information. The list of volunteers is being distributed to the various committees. Copies of the information are available in the office. **ITEM COMPLETE.**
4. FORMED Rollout to Parish – This new web site is now available for parishioner sign-ups. A formal presentation will be made to the parish. Deacon Pat will manage the Holy Family part of the site (until another person identified). **ACTION ITEM:** Deacon Pat is working on the guidelines to be available to the parish by the end of February on how to sign-up on this site. Deacon will also check if site has “filter” capability to set limits to emails.
5. Project Committee Flow Sheet – tabled until February meeting. Deacon Pat and Jackie Mudd need to develop for review.
6. Electronic Giving Rollout to Parish – The set up with Vanco has completed. Several parishioners have tested various methods to sign-up. Deacon Pat will obtain credit card devices for use in the office and at fish fries. Also looking into POS service “Square UP” for possible use. **ACTION ITEM:** Sign-up will be made available to parish when new parish web site is on-line and links/directions provided on the web site.
7. Pastoral Associate - Deacon Pat has asked Jennifer Zoeller to be our part-time pastoral associate and she has accepted. **ACTION ITEM:** Deacon Pat to work with Jennifer on responsibilities and items she can begin working on. (Note: Parish Mission already schedule March 25-27.)
8. Parish Donation Mailing Lists – Picnic Committee and Altar Sodality have compared their donor/sponsor lists and identified any overlap. Both lists are available in the office. **ITEM COMPLETE.**

9. Review of Quarterly Projects:

- a) New web site – Information still being added to the new site. It should be available for review within 1-2 weeks. **ACTION ITEM:** Deacon Pat to get the capability to review the site sent to the Council members.
- b) Church flooring – Decision on carpet choice and vendor close. Will require Archdiocesan approval since expenditure exceeds limit authority of the parish. **ACTION ITEM:** Deacon Pat to contact Archdiocese to get approval for expenditure.
- c) Parking Lot Hole – still do not have contractor to complete work. **ACTION ITEM:** Deacon Pat requested Council members to continue to identify possible contractors. Deacon will continue to work with the Archdiocese.
- d) Lighting Change-out – the external lights on the Saffin Center have been placed. Restrooms, bar in gym and storage area completed. The kitchen is next. Rebate submitted to LG&E. Deacon Pat is discussing options with David Allgeier on adding lights to sides of church to provide better lighting (security) across front of rectory/campus.

10. 2019/2020 Project List – Reviewed preliminary 2019/2020 list of projects developed by the Finance Committee. **ACTION ITEM:** Council members requested to send any additional items/comments to the Finance Committee or Deacon Pat.

11. Financials – A copy of the mid-year financials for 2018/2019 distributed. Deacon Pat requested Council members to review.

12. Other items:

- A suggestion was made and Deacon Pat will make available “briefings” issued by Archbishop Kurtz concerning the priest scandal to let parishioners know what steps are being taken by the Archdiocese.
- Continuing Education – Next event February 24, 25, 26. (The Eucharist).
- Tim Deely is working on placement of a counter in the hallway by the Riede Room. Refrigerator will also be located there.
- Future Action Item: continue Stewardship committee discussion in light of responses to Stewardship forms.

Meeting adjourned at 7:00 p.m. with a prayer by Deacon Pat. Next meeting will be February 25, 2019.