

## Holy Family Parish Council Meeting Minutes – September 26, 2022

**Attendees:** Fr. George Munjanattu, Jackie Mudd (Chairperson), Helen Arnold, Jim Gast, Michele Osbourn and Becky Morris. **Absent:** Deacon Pat Wright and Elizabeth Hobson.

Jackie Mudd opened the meeting at 7:00 p.m. with a prayer.

1. Website Refresh – Jordan Mudd and NaomiRose Paulin continue to update the look of the Holy Family website. They are working on smaller forms more specific to certain events/activities. **ACTION ITEM:** Jordan and NaomiRose will continue working on the forms and get uploaded to the web site.
2. Bulletin template and sending cards to parishioners – Jackie continues discussing the bulletin template with Peggy Boyd. NaomiRose is checking into sources for new cards (for birthdays, anniversaries, other) as requested by Fr. George. She will design the new cards for him. **ACTION ITEM:** NaomiRose to continue research and development of the new cards.
3. Parish Directory – **ACTION ITEM:** Jackie will contact Pam Stober to determine process and phone tree callers. Target September or October.
4. Updating Rental Contracts – Jackie reported that some work has been accomplished. Once finalized, new contracts will be presented to the Council for review and approval.
5. Stewardship Forms – 2022 forms will be mailed by November 1<sup>st</sup>, requesting they be returned by year-end. **ACTION ITEM:** Council members requested to review the form and give Jackie any updates.
6. Income Statement – Council members received a copy of the 2021/2022 Financial Summary. It was noted specifically the number of baptisms was 15.
7. Projects:
  - Outside front sign – The concrete pad for the new sign has been poured and next steps scheduled.
  - Awnings at church doors – Jennifer Zoeller and a committee have met and chosen the vendor. The committee decided that only awnings on the two rear side doors would be placed at this time.
  - Use of Flag Poles – Bill Smith is researching flag protocol (pole heights different) for Papal flag, U.S. flag, State flag, etc. David Allgeier will handle lighting once details decided. **ACTION ITEM:** Bill will bring the budget for this project to the October Parish Council meeting.
  - Sound System in the Saffin Center – the new sound system has been ordered.
  - A second camera has been installed in church for streaming of Masses.

8. Other discussion:

- The Council asked if Fr. George discussed with the Finance Committee to use some of the funds reported to the parish from the 2021-2022 financial year to pay down the non-interest bearing Archdiocesan loan. **ACTION ITEM:** On-going discussion.
- An anonymous donor gave Holy Family \$18,400 to purchase various items for the church (wreaths, candles, etc.)
- The Altar Sodality is working on new altar cloths, wreaths and banners for the church.
- Pickle-ball participation is a success. There are 3 courts available for two mornings and one evening.
- The Community Health Fair was successful. It was estimated that more than 350 people attended.
- Fr. George will leave for India on October 5<sup>th</sup> for 1 month. Fr. John and Deacon Pat should be contacted if needed.

Meeting adjourned at 8:10 p.m. with a prayer by Deacon Pat. **Next meeting is scheduled for October 24, 2022.** (Minutes submitted by Becky Morris.)